PLH PROFESSIONAL LEARNING HUB

Membership Application & Guidelines

Membership #

First Name: Click or tap here to enter text.	Last Name: Click or tap here to enter text.
Address: Click or tap here to enter text.	
City: Click or tap here to enter text.	Postal Code: Click or tap here to enter text.
Home Phone: Click or tap here to enter text.	Business Phone: Click or tap here to enter text.
Mobile/Cell Phone: Click or tap here to enter text.	Email: Click or tap here to enter text.
Employer: Click or tap here to enter text.	

- Memberships are non-transferable and non-refundable.
- There is a \$2.00 fee for replacing lost or stolen cards.
- To borrow toys you must have a full membership, toy membership or family membership.
- To use the equipment room you must have a full membership, equipment room membership, punch card or day pass and must be at least 12 years of age to enter the equipment room or be a member.
- Children under the age of 12 must be accompanied by an adult at all times.

Member Responsibilities

- Return all toys, equipment, books and resources on or before the due date.
- Members can renew borrowed items <u>prior</u> to or <u>on</u> the due date one time only for an extended 2 week period.
- Late fees of a \$1.00 per business day for items returned after the due date/not renewed.
- Cannot borrow additional items when there are any outstanding fees.
- Responsible for all borrowed materials. Items returned with missing pieces are subject to non-refundable
 replacement fees. We strongly suggest that members count <u>all</u> materials before use and report any damaged or
 missing pieces immediately.
- Return all materials in clean condition. Soiled items will be returned to members for cleaning. We suggest
 disinfecting toys before use.
- Equipment room use is for members only.
- Members must be trained by staff on each piece of equipment before using it for the first time.
- Equipment is a "use at own risk" and materials are not guaranteed.
- Some equipment uses specialized materials that are only available in the resource library.
- All materials must be paid for at time of use (laminate, paper, copies).

I have read and agree to these conditions and will abide by them to keep my membership in good standing. I have also been provided a copy of this agreement and a copy of the library brochures.

Date: Click or tap here to enter text. Member Signature: Click or tap here to enter text.				
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Stall Signature.		Date:		

Administered by: COMMUNITY LIVING