

**DETAILS:**

* Program Staff- RECE and Non-RECE
* Type: Permanent Before and After School as well as just After School
* Start date: As soon as possible
* Program Staff are hired as staff of Paris Child Care Inc. As a PCC employee, we may be asked to work at any site/location and in with any program age group
* This position reports to the Site Supervisor
* **Location: Paris Ontario**

**JOB SUMMARY:**

* Follow PCC policies and procedures and employee manual, College of ECE’s Code of Ethics and Standards of Practice; the CCEYA; local fire and health regulations; and all other pertinent regulations-Health and Safety, Ministry of Labour, etc.
* Have a good understanding of How Does Learning Happen and be constantly learning more information
* To create a fun, engaging and developmentally age-appropriate program for JK/SK and School Age children within the guidelines of How Does Learning Happen. Observe and document children’s learning and interests, to create continuous learning opportunities and inviting environments
* To be able to identify specific needs of each individual child in your care
* To ensure every child and family has a sense of belonging and well-being
* To form and maintain professional relationships with other team members, parents and other community partners; ensuring communication stays open with all parties
* To provide constant supervision of the children
* To ensure the physical environment is safe, clean, and accessible to all the children
* To attend and actively participate in staff meetings, contribute to team discussions, and participate in professional development; as well as be able to participate in self reflection through performance reviews, observations and discussions with co-workers



**QUALIFICATIONS**:

* Clear vulnerable sector check, standard first aid and CPR; and up to date immunization records
* Two-year diploma in Early Childhood Education and a member in good standing with the College of ECE
* **OR** Diploma in Child and Youth Worker, Recreation and Leadership, Teaching Degree, or another relevant Diploma
* Good time management and organization skills
* Creative, flexible, good problem solver
* Excellent communication skills and ability to work as a team player

These are split shift positions, but may have the opportunity of picking up more hours in the middle of the day

**If interested, please send your resume and Cover Letter to** [**admin@parischildcare.ca**](mailto:admin@parischildcare.ca)**.**

We thank everyone for their interest, but only select candidates will be contacted**.**

Thank you for your interest Paris Child Care!