



#### **DETAILS:**

- Registered Early Childhood Educator
- Start date: August 6, 2024
- Type: Permanent Full Time
- Deadline to Apply July 5, 2024
- Starting Rate: \$23.86/hour plus \$4.00/hour in WEG/CWELCC total (\$27.86/hour)
- Program Support Staff are hired as staff of Paris Child Care Inc. As a PCC employee, you may be asked to work at any site/location and with any program age group
- These positions are currently for the Infant room.
- This position reports to the Center Manager

#### **JOB SUMMARY:**

- Follow PCC policies and procedures and employee manual, College of ECE's Code of Ethics and Standards of Practice; the CCEYA; local fire and health regulations; and all other pertinent regulations-Health and Safety, Ministry of Labour, etc.
- Have a good understanding of How Does Learning Happen and be constantly learning.
- To create a fun, engaging and developmentally age-appropriate program for children within the guidelines of How Does Learning Happen. Observe and document children's learning and interests, to create continuous learning opportunities and inviting environments.
- To be able to identify specific needs of each individual child in your care.
- To ensure every child and family has a sense of belonging and well-being
- To form and maintain professional relationships with other team members, parents, and other community partners; ensuring communication stays open with all parties
- Must adhere to the College of ECE Code of Ethics and Standards of Practice.
- To provide constant supervision of the children
- To ensure the physical environment is safe, clean, and accessible to all the children
- To attend to the basic needs of all children-diaper changing, feeding, sleep and love/nurture
- To attend and actively participate in staff meetings, contribute to team discussions, and participate in professional development; as well as be able to participate in self reflection through performance reviews, observations, and discussions with co-workers



**QUALIFICATIONS:**

- Clear vulnerable sector check, standard first aid and CPR level C; and up to date immunization records
- Two-year diploma in Early Childhood Education, and must be a member in good standing with the College of Early Childhood Educators
- Good time management and organization skills
- Creative, flexible, good problem solver
- Excellent communication skills and ability to work as a team player.

If interested, please send a letter of intent stating why you feel you are the best candidate for the position. **All letters of Intent can be given to your Center Manager or Operations Director, no later than 3:00 pm on Friday, July 5, 2024.**

Thank you for your interest!