

Early Childhood Montessori Directress

Kinderbrook Montessori, a leading Montessori childcare centre, is seeking for a qualified Montessori Directress to run our Casa Program. The ideal candidate must be a caring Educator whose primary goal is to nurture and inspire each child's love of learning. Ideal candidates should have the ability to follow the child and believe that the child will show their true nature within the Montessori environment.

Qualifications

- Must Hold a valid MACTE or AMI credited Early Childhood Montessori Diploma (Casa level training for 2 ½ - 6 years old)
- Must have strong knowledge of Montessori principles and practices.
- Must have strong knowledge of the Childcare Early Years Act Requirements (CCEYA).
- Must have Standard First Aid and CPR Certification Level C.
- Must have a valid Criminal Vulnerable Sector Check
- Must complete employers' necessary medical examination.
- Must have strong knowledge of child development principles and practices.
- Must have excellent oral and written communication skills.
- Must have excellent interpersonal communication skills.
- Must have patience and humility.
- Must have the ability to work effectively in a team environment.
- Must communicate effectively with children, parents/guardians, colleagues and management.
- Must commit to preparing and maintaining the environment in perfect order.
- Experience working with children in a childcare or educational setting is considered an asset.
- Registered Early Childhood Education is considered an asset.
- Second Language is considered an asset.

Responsibilities

- Provide a safe, positive, inclusive, nurturing, and engaging environment for children.
- Foster social, emotional, and cognitive development through Montessori materials and educational activities.
- Collaborate with parents and guardians to ensure the well-being and progress of each child.
- Implement the Montessori philosophy and curriculum in the classroom.
- Prepare and maintain a Montessori environment that is clean, organized, and stimulating.
- Follow the companies' documentation format to maintain accurate records of each child's progress and development.
- Develop and implement age-appropriate monthly themed curriculums.



Responsibilities cont.

- Develop and implement age-appropriate individual Montessori lesson plans.
- Develop monthly classroom newsletter.
- Annually complete two progress reports for each child.
- Develop, engage, and implement a 2-hour outdoor curriculum with children.
- Daily children's reports must be maintained daily and on time via the school's Lillio app
- Must attend staff meetings and professional development sessions as required.
- Must attend all extra events planned by the company.
- Must attend all parent-teacher interviews.
- Maintain Required Sanitary practices.

Job Type

- Full-time Monday to Friday
- Available to work hours between 7:30 a.m. – 6:00 p.m

Benefits

- Extended Health Benefits
- Extended Dental Benefits
- Vision care

